

DELAWARE VALLEY SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: WORKING PERIODS
CLASSIFIED EMPLOYEES

ADOPTED: FEBRUARY 19, 2014

REVISED: JANUARY 16, 2014

332.2 WORKING PERIODS – CLASSIFIED EMPLOYEES	
1. Purpose	The periods of work required of the classified staff shall be clearly specified to ensure regular and consistent operation of the district.
2. Authority SC 510, 1504 Pol. 804	The Board has the authority and responsibility for determining the hours of school district operation and hours of work for employees, consistent with provisions of an applicable collective bargaining agreement.
3. Delegation of Responsibility	The Superintendent or designee shall develop administrative procedures to ensure adherence to work schedules by classified employees, which shall apply uniformly throughout the schools.
4. Guidelines	Work schedules of the various classes of employees shall be developed in accordance with the terms of the applicable collective bargaining agreement. Starting and quitting times shall be specified by the designated administrator.
School Code 510, 1504	
Board Policy 804	